



NATIONAL ASSOCIATION OF FIRE INVESTIGATORS, INTERNATIONAL
4900 Manatee Ave. West, Suite 104, Bradenton, FL 34209
1-877-506-NAFI 941-242-2323

APPLICATION TO RETEST FOR CFEI RECERTIFICATION

1. Your Recertification is more than 1 year Past Due but not more than 5 years Past Due. You must retake the CFEI exam to Recertify.
2. This application and a signed Proctor Contract must be completed in full and returned to the NAFI office.
3. A retesting fee of \$135.00 US funds must accompany this application.
4. A passing score of 75% or better must be achieved in order for the retesting to count towards CFEI Recertification.
5. The CFEI exam must be taken in the presence of your designated proctor and without any outside assistance.
6. The applicant will have a maximum of 2 hours to complete the exam.
7. The completed CFEI exam must be returned to the office within 10 business days of receipt.
8. Retesting of CFEI examination will count as fulfillment of Recertification requirements only if all of the above are completed.

Name of Applicant

NAFI Number

Applicant's Street Address

City/Town

State/Province

Zip/Postal Code

Country

Applicant's Telephone

Applicant's Email

Check for \$135.00 US Funds to NAFI Check#

Visa/MasterCard/American Express/Discover

Exp.

CVV#

Billing Zip Code

Signature _____ Cardholder Name

Designated proctors for the Certified Fire and Explosion Investigator (CFEI) certification evaluation must be one of the following: faculty members of a private or public school system, private or public college or university, a government official, a member of the clergy, a testing center, or a current Certified Fire and Explosion Investigator (CFEI).

Designated proctors may not be a relative, supervisor, co-worker, or subordinate of the CFEI Applicant.

The below named individual has agreed to serve as a designated proctor on behalf of the National Certification Board for the purpose of administering the Certified Fire and Explosion Investigator (CFEI) certification evaluation.

Name of Proctor

Proctor's School/Department/Company/Affiliation

Proctor's Qualifying Position (from first paragraph above)

Express Delivery Address (No PO Boxes)

City/Town

State/Province

Zip/Postal Code

Country

Proctor's Telephone

Proctor's Email Address



NATIONAL ASSOCIATION OF FIRE INVESTIGATORS

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1-877-506-6234 941-242-2323

Certified Fire and Explosion Investigator (CFEI) Proctor Contract

The International Certification Board of the National Association of Fire Investigators requires all proctors administering the Certified Fire and Explosion Investigator examination sign and return this Certified Fire and Explosion Investigator Certification Proctor Contract prior to any examinations being sent out.

1. I confirm that I am not a relative or work for the same company, in any capacity, as the CFEI applicant. And that the information provided is not misleading to these facts.
2. I confirm that I have no conflicts of interest, perceived or real, with proctoring the CFEI exam for the CFEI applicant.
3. I agree that I will verify the identity of the applicant by valid government issued ID.
4. I agree to be present during the entire duration of the examination.
5. I agree to provide an environment that is quiet, clean, free of any distractions and comply with any written requests for special accommodations.
6. I agree to not allow the applicant, while completing the written certification evaluation, to solicit any reference materials or outside assistance.
7. I agree that no copies, digital images, scans or any other method of copying the CFEI exam or answer sheets will be made by myself or any other individuals.
8. I agree to not keep or allow others to keep any part of the examinations or answer sheets.
9. I agree to return both the written certification examination and the answer sheets to the International Certification Board at the completion of administering the written certification evaluations.
10. I understand that if the certification examination and the answer sheets are not postmarked within 3 days of the examination the examination will be invalid.
11. I agree to display the Proctor Approval Certificate at the exam site for the applicant to see.
12. I understand that if the Proctor Approval Certificate is not displayed the examination is invalid.
13. I understand that by signing this contract I agree to all the terms listed above and any failure to meet the terms listed above will result in my immediate and permanent dismissal as a member of the National Association of Fire Investigators, revocation of my CFEI and/or possible civil action.

Proctor Name _____

Proctor Signature _____ Date _____