

MEMBER GRIEVANCES AND COMPLAINT FORM

COMPLAINANT

NAME:			
ADDRESS:			
PHONE NO:			
NAFI Member YesNo	CFEI Ye	sNo	-
MI	EMBER NAMES IN (COMPLAINT	
NAME:			
ADDRESS:			
PHONE NO:			
NAFI Member YesNo _	CFEI Ye	sNo	
	DETAILS OF VIO	LATION	
DATE OF OCCURRENCE	E:		
DESCRIPTION OF VIOLA	TION (use additional pag	e if necessary):	
EVIDENCE INCLUDED (i.			
IS THERE ANY OPEN CRI THE OTHER PARTY?	MINAL OR CIVIL C.	ASES INVOLV	ING BOTH YOU AND YesNo
Signature of Complainant			Date
Please send complaint form	n to:		
Kathryn Smith, Chairman I <u>Ksmith@nafi.org</u>	Board of Governors		

Date Complaint Request Received	
Complaint Package Sent to Complainant	
Date Complaint Received	
Date Accused Member Notified	
Date of ICB Review	
Date Presented to Chairman BOG	
Date Presented to Board of Governors	
Appeals Date	
All Parties Notified of Final Deposition	
Date File Closed	
COMMENTS	

INVESTIGATION ASSIGNED

Signature of Chairman, ICB

BOARD OF GOVERNORS ACTION

RECOMMENDATION OF INTERNATIONAL CERTIFICATION BOARD

Signature of Chairman, BOG

ACCUSED MEMBER NOTIFIED OF ICB ACTION

COMPLAINANT NOTIFIED OF ICB ACTION

YES_____ NO_____

Date_____

Date

Date_____

Date