



NATIONAL ASSOCIATION OF FIRE INVESTIGATORS, INTERNATIONAL

4900 Manatee Ave. West, Suite 104

Bradenton, FL 34209

PHONE: 941-242-2323

FAX: 941-201-4547



RECERTIFICATION FORM

CERTIFIED FIRE AND EXPLOSION INVESTIGATOR

Name _____ NAFI Membership Number _____

Check if this is a new address

Company Name _____

Mailing Address _____

City _____ State/Province _____

Zip _____ Country _____

Phone _____ Email _____

Recertification is obtained by providing sufficient documentation to verify that at least one of the following criteria has been met.

1. Must have attended a minimum of one (1) multi-day NAFI Co-sponsored Training Program in its entirety, within the member's current 5 year recertification period.

OR

2. Must demonstrate that a minimum of forty (40) hours of professional education and training, which focuses on the field of fire and explosion investigation and analysis, was received within the member's current 5 year recertification period.

OR

3. Must demonstrate that a minimum of twenty (20) hours of instructing professional education and training, which focuses on the field of fire and explosion investigation and analysis, was completed within the member's current 5 year recertification period

- Read your recertification notice carefully.
- This form MUST be completed and returned to the NAFI office to obtain Recertification. Incomplete forms will be returned.
 - "See attached" will not be accepted, please fill out the form in its entirety.
 - Documentation must be attached, forms submitted with insufficient documentation will be considered incomplete and returned.
- No fee for Recertification.
- Recertification form may only be submitted 1 year prior to the recertification date. If submitted early, the recertification form will be returned.
- If you are more than one year past due on your Recertification you cannot use this form. You must apply to retest for recertification.
- You may attach additional sheets if necessary.
- See Recertification Guidelines for complete instructions.

Signature _____

Date _____

I understand that submitting this recertification form that I am reaffirming that I will abide by the current NAFI Code of Ethics, Constitution and By-laws and Rules.

RECERTIFICATION FORM
 CERTIFIED FIRE AND EXPLOSION INVESTIGATOR

Name _____ NAFI Membership Number _____

Course Title	Sponsored By / Instructors Name	Location: City, State & Country	Dates	Hours	Documentation Attached
Total Hours					



NATIONAL ASSOCIATION OF FIRE INVESTIGATORS, INTERNATIONAL

4900 Manatee Ave. West, Suite 104

Bradenton, FL 34209

PHONE: 941-242-2323

FAX: 941-201-4547



Recertification Guidelines

To ensure that Certified Fire and Explosion Investigators (CFEI) certified by the National Certification Board remain current with the theoretical and technological advancements in the field of fire and explosion investigation and analysis, the International Certification Board requires recertification every five years based upon the applicant's original date of certification. Fire investigation is an ever-evolving industry and although annual continuing education is not a requirement, NAFI strongly recommends a minimum of 8 hours of continuing education annually.

Submission of Recertification Form

An individual can submit a recertification form 1 year prior to their recertification date, forms received earlier will be returned and asked to be submitted with in the appropriate time frame.

Recertification Fees

Currently there is no fee for recertification.

Recertification Criteria

CFEI recertification will be granted only to those applicants meeting the current recertification criteria written by the International Certification Board of the National Association of Fire Investigators. Recertification is obtained by providing sufficient documentation to verify that at least one of the following criteria has been met.

1. The applicant must have attended a minimum of one (1) multi-day NAFI Sponsored Training Program in its entirety, within the member's current 5 year recertification period.

OR

2. The applicant must demonstrate that a minimum of forty (40) hours of additional professional education and training, which focuses on the field of fire and explosion investigation and analysis, was received within the member's current 5 year recertification period. Attending a combination of any of the following will be accepted:
 - Seminars,
 - Training Programs,
 - Lecturers,
 - Classroom Experience,
 - Online Webinars.

Course Hour Conversion Standards

3 Credit Hour Course at a college or university = 40 Hours

1 Day = 8 Hours

1 contact hour = 1 hour, do not include breaks or lunches

OR

3. The applicant must demonstrate that a minimum of twenty (20) hours of instructing professional education and training, which focuses on the field of fire and explosion investigation and analysis, was completed within the member's current 5 year recertification period. Instructing a combination of any of the following will be accepted:
- Seminars,
 - Training Programs,
 - Lecturers,
 - Classroom Experience,
 - Online Webinars.

Documentation

It is the responsibility of the recertification applicants to provide sufficient documentation to verify that the stated criteria has been met. The following will be accepted as sufficient documentation:

- Certificate of attendance or completion from program,
- Copy of your college transcript showing credit hours and passing grade,
- Payment verification and brochure or description of program,
- Program brochure listing you as an instructor,
- Letter from the instructor stating your attendance at the program and a brochure or description of the program.
- Transcript of courses or programs completed from an online learning platform

Recertification Examples

John Johnson received his CFEI on January 1, 2019; his recertification date is January 1, 2024.

example: John Johnson took "Fire Statistics and Analysis" a 3-credit hour course at his local community college during the Fall 2016 semester. He also attended a 2-hour lecture on "Computer Fire Modeling" in October of 2017. John does not qualify for recertification because neither of the courses are within his current 5 year recertification period (Jan 2, 2019 – Jan 1, 2024)

example: John Johnson attended the NAFI sponsored 2019 International Fire, Arson & Explosion Investigation Training in July 2019. John qualifies for recertification because he met option 1 of the recertification criteria. He attended a multi-day NAFI sponsored program within his current 5 year recertification period (Jan 2, 2019 – Jan 1, 2024).

example: John Johnson fulfills the recertification criteria and submits his completed form to the NAFI office in July 2019. This is outside of the recertification submission deadlines; Mr. Johnson's recertification form will be returned to him. He may submit it again after January 1, 2023.

Failure to Recertify

CFEI credentials are immediately suspended once the recertification date has passed. Members who fail to recertify within one year of their recertification date will be required to retest for Recertification. This is done by submitting an application to retest for CFEI Recertification and payment of the retesting fee of \$125. The CFEI Recertification exam will be an advanced exam and will reflect the current theoretical and technological advancements in the field of fire and explosion investigations. *This option is only available to those members who are a year past due and will not be granted to any other members as a means to re-certify.*

Recertification Extensions

The International Certification Board may grant a one-time extension of 3 months in the event of extenuating circumstances and the request is received prior to the recertification date. The request must be made directly to the NAFI office. Additional extensions are not often granted unless the ICB deems the circumstances warrant such an extension.