NATIONAL ASSOCIATION OF FIRE INVESTIGATORS, INTERNATIONAL

4900 Manatee Ave. West, Suite 104
Bradenton, FL 34209
Toll Free: 1-877-506-NAFI (6234)
Fax: 1-941-201-4547

RECERTIFICATION FORM
CERTIFIED FIRE AND EXPLOSION INVESTIGATOR

Date _____

Name_____ Membership Number_____

Check if this is a new address ☐

Company Name _____

Mailing Address _____

City_____ State/Province_____

Zip_____ Country _____

Phone_____ Email _____

Recertification is obtained by providing sufficient documentation to verify that at least one of the following criteria has been met.

1. Must have attended a minimum of one (1) multi-day NAFI Co-sponsored Training Program in its entirety, within the member's current 5 year recertification period.

OR

2. Must demonstrate that a minimum of forty (40) hours of professional education and training, which focuses on the field of fire and explosion investigation and analysis, was received within the member's current 5 year recertification period.

OR

3. Must demonstrate that a minimum of twenty (20) hours of instructing professional education and training, which focuses on the field of fire and explosion investigation and analysis, was completed within the member's current 5 year recertification period

- Read your recertification notice carefully.
- This form MUST be completed and returned to the NAFI office to obtain Recertification. Incomplete forms will be returned.
- No fee for Recertification.
- If you are more than one year past due on your Recertification you cannot use this form. You must apply to retest for recertification.
- You may attach additional sheets if necessary.
- See reverse for complete instructions.

Course Title	Sponsored By/ Instructors Name	Location City & State	Dates	Hours	Documentation Attached *
			Total Hours		

*It is the responsibility of the recertification candidate to provide sufficient documentation to verify that the stated criteria has been met. Please attach all supporting documentation to this form.

I understand that submitting this recertification form that I am reaffirming that I will abide by the current NAFI Code of Ethics, Constitution and By-laws and Rules.

Recertification Criteria

To ensure that Certified Fire and Explosion Investigators (CFEI) certified by the National Certification Board remain current with the theoretical and technological advancements in the field of fire and explosion investigation and analysis, the National Certification Board requires recertification every five years based upon the applicant's original date of certification.

CFEI recertification will be granted only to those applicants meeting the current recertification criteria written by the National Certification Board of the National Association of Fire Investigators. Recertification is obtained by providing sufficient documentation to verify that at least one of the following criteria has been met.

1. The applicant must have attended a minimum of one (1) multi-day NAFI Sponsored Training Program in its entirety, within the member's current 5 year recertification period.

OR

2. The applicant must demonstrate that a minimum of forty (40) hours of additional professional education and training, which focuses on the field of fire and explosion investigation and analysis, was received within the member's current 5 year recertification period. Attending a combination of any of the following will be accepted:
* Seminars,
* Training Programs,
* Lecturers,
* Classroom Experience,
* Online Webinars.

Non-NAFI Course Hour Conversion Standards
  3 Credit Hour Course at a college or university = 40 Hours
  1 Day = 8 Hours

OR

3. The applicant must demonstrate that a minimum of twenty (20) hours of instructing professional education and training, which focuses on the field of fire and explosion investigation and analysis, was completed within the member's current 5 year recertification period. Instructing a combination of any of the following will be accepted:
* Seminars,
* Training Programs,
* Lecturers,
* Classroom Experience,
* Online Webinars.

It is the responsibility of the recertification applicants to provide sufficient documentation to verify that the stated criteria has been met. The following will be accepted as sufficient documentation:
* Certificate of attendance or completion from program,
* Copy of your college transcript showing credit hours and passing grade,
* Payment verification and brochure or description of program,
* Program brochure listing you as an instructor,
* Letter from the instructor stating your attendance at the program and a brochure or description of the program.

Recertification Examples:
John Johnson received his CFEI on January 1, 2018, he is due to re-certify by January 1, 2023.

example: John Johnson took Fire Statistics and Analysis a 3-credit hour course at his local community college during the Fall 2012 Semester. He also attended a 2-hour lecture on Computer Fire Modeling in October of 2014. John does not qualify for recertification because neither of the courses are within his current 5 year recertification period (Jan 1, 2018 – Jan 1, 2023)

example: John Johnson attended the NAFI sponsored 2018 National Fire, Arson & Explosion Investigation Training. John qualifies for re-certification because he attended a multi-day NAFI sponsored program within his current 5 year recertification period.

Failure to Re-certify:
CFEI credentials are immediately suspended once the recertification date has passed. A onetime short extension may be granted by the National Certification Board if requested prior to the recertification date. Members who fail to recertify within one year of their recertification date will be required to submit an application to retest for CFEI Recertification and retesting fee of $125. The CFEI Recertification exam will be an advanced exam and will reflect the current theoretical and technological advancements in the field of fire and explosion investigations. *This option is only available to those members who are a year past due and will not be granted to any other members as a means to re-certify.*