



# NATIONAL ASSOCIATION OF FIRE INVESTIGATORS, INTERNATIONAL

4900 Manatee Ave. West, Suite 104, Bradenton, Florida 34209, USA  
1-877-506-NAFI 941-242-2323 WWW.NAFI.ORG



## CFEI GROUP TESTING FORM

TEST DATE: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Proctor: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

School/Department/Company/Affiliation: \_\_\_\_\_

Complete Address (no P.O. Boxes): \_\_\_\_\_  
\_\_\_\_\_

Qualifying Information: \_\_\_\_\_

*(Designated proctors for the Certified Fire and Explosion Investigator (CFEI) certification evaluation must be one of the following: faculty members of a private or public school system, private or public college or university, a government official, a member of the clergy, a testing center, or a current Certified Fire and Explosion Investigator (CFEI). Designated proctors may not be a relative, supervisor, co-worker, or subordinate of the CFEI Applicant.)*

Guide lines: Please send **all** CFEI applications and one (1) Proctor Designation Form in with this form. **Applications need to be in our office at least 4 weeks prior to your test date** or we may not be able to meet your scheduled date. To insure that the tests go out on time, the contact person should check that each application has payment, has been filled out completely and has been signed. The contact person or proctor will be notified if an application has not been approved, but will not be given the reason why.

### Participants list

- |           |           |
|-----------|-----------|
| 1. _____  | 11. _____ |
| 2. _____  | 12. _____ |
| 3. _____  | 13. _____ |
| 4. _____  | 14. _____ |
| 5. _____  | 15. _____ |
| 6. _____  | 16. _____ |
| 7. _____  | 17. _____ |
| 8. _____  | 18. _____ |
| 9. _____  | 19. _____ |
| 10. _____ | 20. _____ |

Attach additional sheets for additional names.

I will be your contact person, \_\_\_\_\_

My e-mail is \_\_\_\_\_

Please feel free to contact me directly with any questions.

Sincerely,

National Association of Fire Investigators, International  
941-242-2323  
www.NAFI.org



# NATIONAL ASSOCIATION OF FIRE INVESTIGATORS

4900 Manatee Ave. West, Suite 104, Bradenton, FL 34209

1-877-506-6234 941-359-2800

## Certified Fire and Explosion Investigator (CFEI)

### Proctor Form

Designated proctors for the Certified Fire and Explosion Investigator (CFEI) certification evaluation must be one of the following: faculty members of a private or public school system, private or public college or university, a government official, a member of the clergy, a testing center, or a current Certified Fire and Explosion Investigator (CFEI).

Designated proctors may not be a relative, supervisor, co-worker, or subordinate of the CFEI Applicant.

The below named individual has agreed to serve as a designated proctor on behalf of the National Certification Board for the purpose of administering the Certified Fire and Explosion Investigator (CFEI) certification evaluation.



Name of Applicant \_\_\_\_\_

Applicant's Email \_\_\_\_\_

Name of Proctor \_\_\_\_\_

Proctor's Qualifying Position (from first paragraph above) \_\_\_\_\_

School/Department/Company/Affiliation \_\_\_\_\_

Express Delivery Address (No PO Boxes) \_\_\_\_\_

\_\_\_\_\_

City/Town \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_



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## Certified Fire and Explosion Investigator (CFEI) Proctor Contract

The National Certification Board of the National Association of Fire Investigators requires all proctors administering the Certified Fire and Explosion Investigator examination sign and return this Certified Fire and Explosion Investigator Certification Proctor Contract prior to any examinations being sent out.

1. I agree to be present during the entire duration of the examination.
2. I agree to not allow the applicant, while completing the written certification evaluation, to solicit any reference materials or outside assistance.
3. I agree that no copies of the examination or answer sheets will be made by myself or any other person.
4. I agree to not keep or allow others to keep any part of the examinations or answer sheets.
5. I agree to return both the written certification examination and the answer sheets to the National Certification Board at the completion of administering the written certification evaluations.
6. I understand that if the certification examination and the answer sheets are not postmarked within 3 days of the examination the examination will be invalid.
7. I agree to display the Proctor Approval Certificate at the testing site for the applicant to see.
8. I understand that if the Proctor Approval Certificate is not displayed the examination is invalid.
9. I understand that by signing this contract I agree to all the terms listed above and any failure to meet the terms listed above will result in my immediate and permanent dismissal as a member of the National Association of Fire Investigators and/or possible civil action.

Proctor Name \_\_\_\_\_

Proctor Signature \_\_\_\_\_ Date \_\_\_\_\_